**The 10th Asia-Pacific RCE Meeting**

A

**New Delhi, India**

**2-4 November 2017**

**Form A: Registration Form for RCE Members**

Please complete this form and send it to RCE Delhi (ragini.kumar@teri.res.in and hana.khan@teri.res.in ) and Global RCE Service Centre (rceconference@unu.edu) before **30 September 2017**.

CHECK LIST: Which documents do you need to submit? Please tick where applicable.

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Do you need financial support to join the conference? |  [ ]  Yes [ ]  No | If yes, please submit “Form B” along this form. (**Deadline: 11:59pm, 27 August 2017 <JST>**) |
| 2. | Will you be able to make a case presentation?[[1]](#footnote-1) | [ ]  Yes [ ]  No | If yes, please submit “Form C: Case Presentation Application Form” along with this form. (**Deadline: 11:59pm, 27 August 2017 <JST>**) |
| 3. | Do you need visa to enter India? | [ ]  Yes [ ]  No | If yes, please submit “Form D: Visa Support Request Form” along a copy of your passport. |

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| --- | --- | --- | --- |
| 1. Last name/ Surname |  | 2. First name |  |
| 3. Middle name |  | 4. Title | Prof. Dr. Mr. Ms. Other ( ) |
| 5. Gender | [ ]  Male [ ]  Female | 6. Nationality |  |
| 7. Name of Affiliation |  |
| 8. Name of RCE |  |
| 9. Postal Address |  |
| 10. E-mail |  |
| 11. Passport Number and the Expiry Date | No: Expiry Date (day/month/year): |
| 12. Telephone (please include national and local code) |  |
| 13. Fax (please include national and local code) |  |
| 14. Port of Departure  |  |
| 15. Do you have any specific dietary requirements?  | [ ]  Yes [ ]  No If yes, please specify: |
| 16. Will you have an accompanying person participating with you?  | [ ]  Yes [ ]  No If yes, please specify: |
| 17. Do you plan to attend the symposium on SDGs, Delhi, India on 3 November 2017? Kindly note that sessions for the RCE case presentations will take place during this symposium.For more information on the symposium, please visit <http://www.teriin.org/events/upcoming>.  | [ ]  Yes [ ]  No  |
| 18. Are you going to attend the field trip arranged by RCE Delhi on 4 November 2017?(It may incur the cost of INR 500 for food and travel, and the self-funded participants need to cover the cost.) | [ ]  Yes [ ]  No |
| 19. Are you interested in poster presentations? \*Space for poster presentation will be provided at the exhibition zone. Please contact RCE Delhi if you need information about poster presentations.  | [ ]  Yes [ ]  No |
| 20. Check-in date in Delhi |  /Nov/2017 | 21. Check-out date in Delhi |  /Nov/2017 |

**[Important Information]**

* **Venue**: India Habitat Centre

 Address: Lodhi Road, Near Airforce Bal Bharati School, New Delhi, Delhi 110003, INDIA

* **Accommodation in Delhi (for UNU-IAS funded participants)**: Room reservation for the UNU-IAS funded participants will be made by the secretariat.

**JHT Hotels**

Address: S-21 Greater Kailash-I, New Delhi 110048, INDIA

Tel: +91 11-49078709

Website: <http://jhthotel.com/>

* **Registration Fees:** Free for all participants.

**Registration deadline for participants: 30 September 2017.** Kindly note that the deadline for applying for financial support and submitting a case abstract is **27 August 2017.**

**Please be kindly advised to submit the updated Action Plans of your RCE to RCE Service Centre (**rceconference@unu.edu**) and RCE Delhi (**ragini.kumar@teri.res.in and hana.khan@teri.res.in**). If you had not shared it in the AP RCE meeting last year, please submit the new Action Plans.**

THANK YOU FOR YOUR REGISTRATION.

1. [↑](#footnote-ref-1)